

Classroom Beta Pilot Pack

A practical, controlled plan for school approval, teacher setup, student notice, safe classroom use, incident response, and post-pilot review.

**Recommended
first pilot**

One authorized teacher, one approved class, one 10-question supervised challenge, and one documented review before expanding.

This pack supports school and district review. It is not legal advice and does not claim approval by every board, district, state, or country.

School Approval Checklist

The educator should complete the applicable local review before using PointBase with real classroom information.

Authorization

- ☐ A school or district owner has approved the limited beta pilot.
- ☐ Technology, privacy, curriculum, procurement, accessibility, parent notice, and consent requirements have been checked.
- ☐ The pilot owner, class, purpose, date, devices, and support contact are documented.

Data and privacy

- ☐ The School Privacy Center, Education Terms, Privacy Policy, and Accessibility statement were reviewed.
- ☐ The roster uses school-approved names, initials, or nicknames only.
- ☐ No student email, birth date, address, ID number, health information, photograph, camera, or microphone data will be entered.
- ☐ The teacher understands that room participants can see display names and live scores.

Technical readiness

- ☐ One teacher device and one student device were tested on the school network.
- ☐ Joining, answering, audio, reconnecting, ending a game, and opening the report were tested.
- ☐ A non-digital backup activity is ready if connectivity is interrupted.

Important

Registration alone does not mean a school or district has approved PointBase.
Follow the local approval path before classroom use.

A Calm First Session

1. Before class

Create the roster, confirm the grade, and privately distribute each student's four-digit PIN. Keep PINs hidden while the teacher screen is projected. Use the Show PINs control only during private distribution.

2. Student entry

Students enter the challenge code, their teacher-approved roster identity, and their own PIN. A name and PIN must match. Repeated incorrect attempts are temporarily blocked. Returning students reconnect to the same room identity.

3. Run the pilot

Start with 10 questions. Tell students that the purpose is practice, explain what the scoreboard shows, and provide an equivalent participation path when an accommodation is needed. Keep the session supervised.

4. End and review

End the game, review scores and answer history, record any problem, and remove test identities that should not remain. Challenge rooms expire after 30 days and saved teacher reports after 12 months under the current policy.

Teacher controls

End an active game, remove a roster identity, delete a class, reset the account password, or delete the education account from the portal.

Classroom details

Teacher		Pilot date	
School		Class/grade	
Devices		Approver	

Student and Family Notice

PointBase is a math practice activity your teacher may use for a classroom challenge or homework. A student uses a teacher-approved display name, a challenge code, and a private four-digit PIN. PointBase records answers, correct and incorrect results, score, and participation so the teacher can run the activity and review learning progress.

Students do not need a PointBase account or email address. PointBase does not ask students for a home address, telephone number, birth date, identification number, photograph, camera, or microphone. Display names and scores may be visible to participants in the same challenge room. There is no open student chat.

Students should keep their PIN private, use only their own roster identity, and tell the teacher if another person enters their name or if something unexpected appears.

Questions or requests

Contact support@playpointbase.com. To protect students, access, correction, or deletion requests will be verified through the school or educator account.

Incident response

For suspected unauthorized access or exposure, email support@playpointbase.com with the subject 'Urgent PointBase Education Incident.' Include the school, teacher email, class, approximate time, and challenge code. Do not attach unnecessary student records or send passwords.

PointBase will acknowledge the report, preserve relevant technical information, contain access where possible, investigate scope, and coordinate legally required notice with the affected school. The school should follow its own incident and parent-notification process.

Pilot review

- ☐ Students joined without avoidable confusion or privacy exposure.
- ☐ Questions matched the intended grade and lesson.
- ☐ Students using accessibility supports could participate.
- ☐ Scores and answer history were useful and understandable.
- ☐ Network, audio, layout, and reconnect behavior were reliable.
- ☐ Any concern has an owner and response before the next pilot.

Notes
